



# Governor's Office of Highway Safety

7 Martin Luther King Jr Drive • Suite 643 • Atlanta, Georgia 30334

Telephone: 404.656.6996 or 888.420.0767 • Facsimile: 404.651.9107

www.gahighwaysafety.org

Brian P. Kemp  
GOVERNOR

Allen Poole  
DIRECTOR

## GRANT REVIEW DISCLOSURE FORM

&

### STATE EMPLOYEE INDIVIDUAL ACKNOWLEDGEMENT AND AGREEMENT

### REGARDING CONFIDENTIAL MATERIAL, INDEPENDENT STATUS AND

### PROPRIETARY INFORMATION

#### SECTION A:

This is to attest that as a member of the Review Committee for the Request for Proposal for the Governor's Office of Highway Safety, I have no personal interest in the proposal presented for consideration by Americus Police Department and its listed grant officers, and I furthermore understand, and can perform within, the evaluation rules set forth herein.

#### SECTION B:

As an employee of the Governor's Office of Highway Safety (GOHS) and/or employee of the State of Georgia and member of the evaluation committee for the GOHS Request for Proposal process. In connection with the provision of said services to Agency, I acknowledge and agree to the following:

#### CONFIDENTIALITY OF PROTECTED INFORMATION

##### 1. TREATMENT: Engagement.

At all times during and after my assignment to Agency, I shall hold Protected Information in strictest confidence; will not disclose Protected Information to any third party without the written consent of Agency's representatives authorized to grant such consent (except as required by law); shall take all reasonable steps to safeguard Protected Information; and will not use Protected Information for any purpose other than for purposes of completing my assignment for Agency.

##### 2. PROTECTED INFORMATION

For purposes of this Agreement "Protected Information" shall mean (i) information that Agency considers to be proprietary and/or confidential and which was previously or is hereafter disclosed or made available to me by Supplier or Agency, including information relating to Agency or its business, products or employees that becomes available to me due to my access to Agency's property, products, or employees, (ii) information that has been or is created, developed, conceived, reduced to practice or discovered by me (alone or jointly with others) using any Protected Information or any property or materials supplied to me personnel by Agency or Supplier; and (iii) information that was or is created, conceived, reduced to practice, discovered, developed by, or made known to me (alone or jointly with others) during the period of my assignment with Agency.

For purposes of illustration, such Protected Information shall include, without limitation: inventions, discoveries, developments, improvements, trade secrets, know-how, ideas, techniques, technology, designs, processes, formulae, data and software programs or subroutines, source or object code, algorithms (collectively, "Inventions"); plans for research and development, new products, marketing and selling; budgeting and financial information; production and sales information including prices, costs, quantities and information about suppliers and customers; information about business relationships; and information about skills and compensation of Agency's employees, consultants or other agency personnel. The use and disclosure restrictions in this section shall also apply to proprietary or confidential information of a third party received by Agency and disclosed to Supplier.

